

*the reason we endeavour*



8<sup>th</sup> May 2009

**TO WHOM IT MAY CONCERN**

HIAM Health in Timor Leste is an in-country partner of AFAP and has been so for a number of years. AFAP started working with HIAM in 2005 and to date have provided funding from private donors, corporations and grants to the value of AUD\$532,526.95.

AFAP closely monitors all funded programs in East Timor. The undersigned visits Timor Leste at least 4 times per annum and provides general project advice, financial and systems training and other support as required.

HIAM Health has developed programs over the years in line with community needs and in a manner not to stretch resources within the organisation. Jill Hillary has provided ongoing advice and guidance to the senior managers through the Australian Volunteer International capacity building program. Two senior managers have recently completed extra studies in Australia as part of the capacity building program instituted by Jill.

During 2008 a computerised accounting system was introduced and the finance staff trained in using the MYOB Accounting Package as well as general bookkeeping and systems training. This training will continue to be provided during 2009 by the undersigned.

The data for 31<sup>st</sup> December 2008 was reviewed by the undersigned and found to be in good order, with all projects having separate job codes in order to maintain separate records for each donor. As HIAM is filling a desperate need in dealing with malnutrition in Timor Leste which the Government is still not able to respond to, and the programs are growing it was decided to proceed with a formal audit for the accounts to the 31<sup>st</sup> December 2008.

The auditor has been contacted to see if they are ready and we hope to be able to provide you with a set of audited accounts in the next week or so.

If you require any further information about HIAM Health, please contact me on [christine.carberry@afap.org](mailto:christine.carberry@afap.org).

Yours sincerely,

Christine Carberry  
**Financial & Systems Manager**  
**East Timor Program Manager**